



600 E Blvd Dept 112, Bismarck ND 58505-0100 Office: (701) 328-5122

CJIS Executive Committee Meeting

Thursday, April 10, 2008 1:15 -3:30 pm
State Capitol – Gr. Union Room, Bismarck, ND

Executive Committee Members Present:

Charles Placek – DOCR, Nancy Walz – ITD, Dave Kleppe - Highway Patrol, Jerry Kemmet – BCI, Keith Witt – Bismarck PD, Glenn Ellingsberg – Cass County Corrections, Sally Holewa – Supreme Court, Russ Timmreck – Department of Emergency Services, Daryl Vance – Watford City PD, Kelly Janke – Nelson County Sheriff, Julie Lawyer, State's Attorney

Others Present:

Jim Boehm, Larry Ruebel – DES, Sonja Pigeon – IT Courts, Darin Anderson, Gordon Christensen, Tamara Schatz - CJIS Staff,

Not Present:

Pam Schafer – CJIS Director

1. Approve Meeting Minutes

- Two items were addressed for change
 - Sally Holewa was not present at the last meeting
 - Under item 6, bullet 10, was requested to be removed since no one remembered anything about this.
- Once items mentioned in A were removed Daryl motioned to approve minutes from March 13, 2008 meeting. Keith seconds. Minutes were approved.

2. CJIS Status Report – CJIS Staff

- Gordon went through the CJIS Program Monthly Status Report. CJIS 2.0 was moving forward and is in the Design phase. CJIS is awaiting the receipt of the project plan for schedule.
- LE Integration – this project is currently on hold. Would like to complete this project with the CJIS Portal 2.0 project.
- Cruiser – Currently in Towner County SO as a pilot. There are a few issues that need to be fixed and tested before it can go to a larger test group. Looking at about 4-6 weeks for this as long as all goes well. A request was made that at the Chief and Sheriff meeting next week they decide on 3 small and 3 large agencies that would be willing to test cruiser next.
- Bismarck PD – same status with addition of working to complete this with CJIS portal 2.0
- Glenn requested a list of all CJIS Portal Agencies and number of users per agency that are currently using the system.

3. SAVIN

- Pam was attending the SAVIN Conference in Washington from April 7-10, 2008.
- The SAVIN budget was approved by the legislative budget committee.
- Interviews for new SAVIN position are in progress with 7 people being interviewed.
- Chuck has been called to testify on the status that needs changing by legislation. He requested if anyone had specific status for him he would appreciate it.

4. IJIS Review

- IJIS will be in Bismarck at the end of April to look over all the technology and make their recommendation on CJIS/State Radio overlap.

5. CJIS Strategic Planning

- LERM – there was discussion on what to do about Motorola. Nancy said that the AG attorney did look at the contract and our only option would be not to pay for support. Russ suggested that we get in contact with Motorola's senior support person if we see things lagging again. Then have them come to the next Executive Meeting and have them explain why this is happening. Gordon does have contact person that has been helpful in this way.
- Cruiser - Chuck suggested that if we don't good results soon that we should have Motorola attend the Executive Meeting in June 2008.
- Portal 2.0 – This will allow CJIS to add new records without having to have software changes. Group would like to see a list of criteria to larger agencies that have or will be buying a record management system so their data will be able to be easily put onto the Portal.
- LE Integration - 4 large agencies will be sharing their data with the Portal.
- Portal Enhancements – will take care of the smaller items that come up during the biennium that need to be fixed or added right away.
- Court/UCIS – this would change the flow of the dispositions.
- Bring all issues and comments that you have on the business plan to the next meeting.

6. Discussion/Issues

- Need to get the disposition reporting working in JustWare. Jerry made a motion that a working group gets put together to work on the work flow issues. Keith second. Motion approved.
- Mobile Data Band Width – Russ is looking at the best options in case of a catastrophic disaster. HP has a pilot with net motion. Glenn shared some information about Net Motion and how it worked with an air card.
- License Plate Readers – Jerry's that is that this will be something that everyone will be interested in getting. Depending on how it was set up there is to possibility to run NCIC and other traffic checks. A suggestion was made about putting them on the overpasses.
- LERM RFI – Darin has results. Please contact him if you are interested in seeing the numbers on replacing LERMS.
- LERMS and JustWare Contracts – they are currently in the works of being rewritten with a possibility of a 5-10% increase in the next biennium. The contracts would align with what we get from Motorola and New Dawn. Kelly didn't see a problem with an increase as long as the system continued to perform. He also would like to see a survey go out to be sure things are working like they should. Julie would like to see the issues with JustWare, like disposition, taken care of before they see a rate increase.
- Suggested a .25 fte for administrative work to free up current staff for other duties.
- JustWare and LERMS report writing – CJIS would like some direction on who should be in charge of writing the custom reports. The contracts aren't clear who is responsible for this.

7. Review CJIS Hub User Requests

- Application #1 – Glenn moved to approve, Julie seconded. Application approved.
- Application #2 – Keith moved to approve, Jerry seconded. Application approved.
- Application #3 – Daryl moved to approve, Glenn seconded. Application approved.

Meeting adjourned at 3:23 pm.